

**Minutes of the 797th meeting of Toft Parish Council
Held on Monday 7 November 2022 at 7.30 pm in The People's Hall, Toft**

Present: Councillors: M Yeadon (Chairman), E Miles, C Watson, E Darbyshire and S Collinson.

In attendance: Mrs Gail Stoehr (Clerk).

Public participation on agenda items and matters of mutual interest (includes reports from County and District Councillors and representation by members of the public)

None.

- 1. Apologies for absence and declaration of interests**
 - 1.1 To approve written apologies and reasons for absence
Apologies had been received from County Cllr Michael Atkins.
 - 1.2 To receive declarations of interests from councillors on items on the agenda
None.
 - 1.3 To receive written requests for dispensations and to grant any dispensations
None.
- 2. To approve the minutes of the last meeting on 5 September 2022**
RESOLVED that the minutes of 5 September 2022 be approved as a true record and signed by the Chairman. (Prop MY, 2nd SC, unanimous)
- 3. To consider any matters arising from the last or a previous meeting including**
 - 3.1 (3.1) To consider any applications for co-option or how to fill any vacancies left either by insufficient candidates at election or casual vacancies
No applications had been received.
RESOLVED that members should keep trying to seek applicants to fill the vacancies.
 - 3.2 (3.2) Climate Change and Green Issues – to consider Terms of Reference for the working group and any additional membership
RESOLVED, as proposals for the Terms of Reference had not yet been received, to defer this item to the next meeting
 - 3.3 (3.3) Privately Funded Highway Project - Parking outside the Church – to consider update from CCC and any future actions
RESOLVED, having considered CCC's response to District Cllr Nieto, and following the Chairman's discussion with CCC, not to proceed with this project. (Prop MY, 2nd EM, unanimous)
 - 3.4 (7.6) Update on discussions with Birdlings site management regarding parish notice board
RESOLVED to defer this item to the next meeting to allow time for Cllr Collinson to provide an update.
 - 3.5 (7.6) To consider whether the Parish Council should fund copies of The Calendar needed for The Birdlings at approximately £70 per month
RESOLVED, noting that The Calendar is partly supported by the Church and advertising income, with each copy costing approximately 70p to produce, to pursue the efforts for a notice board to be installed at The Birdlings and then place a notice on the notice board alerting residents to The Calendar on the website.
 - 3.6 (8) Report on EWR consultation meeting
The Chairman reported on the meetings attended and the discussions that took place. EWR had said that the results of the consultation are to be published next year.
 - 3.7 (3.4) To consider report and recommendation on multiplay equipment
RESOLVED that the Parish Council is agreeable in principle to purchasing both suggested items of equipment, but will consider this further when the proposal for the climbing frame is considered, along with a layout plan to be provided by Cllr Watson.

- 3.8 (5.2) To consider recommendation and specification on playground signage
 RESOLVED to replace the existing sign.
 RESOLVED to delete the words “at all times” from the draft wording and to add the “What 3 Words” location reference. (Prop MY, 2nd CW, carried with 4 in favour and 1 against)
 RESOLVED that the sign should be made from polycarbonate material and should be the same size as the existing sign.
 RESOLVED that Cllr Watson should check the fittings required and take delivery.
 RESOLVED that Cllrs Watson and Yeadon should install the sign.
4. **To consider correspondence received since the last meeting requiring the Council’s attention**
- 4.1 CCC – Request for Community Gritting Volunteers
 Cllr Watson volunteered to undertake this role.
 RESOLVED that Cllr Watson should speak to the past volunteer and submit the application form to CCC.
- 4.2 CCC – Transport Strategies 2022 – Public consultation
 RESOLVED to make no response.
- 4.3 SCDC - confirmation of inclusion of Toft Shop on the Assets of Community Value
 RESOLVED to note that SCDC had included Toft Shop on the Register of Assets of Community Value.
- 4.4 CCC ditch adjacent to the recreation ground
 RESOLVED to note that this was being cleared but all arisings from the ditch were on the footpath.
5. **Finance, Procedure and risk assessment and use of delegated powers**
- 5.1 To consider the finance report and approve the payment of any bills
 RESOLVED to receive the October and November financial reports and check the invoices and bank statements before the payments were approved. (Prop MY, 2nd EM, unanimous)
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|-------------------|------------------------|---------|
| Salaries | | £161.05 |
| LGS Services | Admin support Sept 22 | £451.59 |
| Buchans | Grass cutting | £662.10 |
| Buchans | Grass cutting | £662.10 |
| Buchans | Grass cutting | £618.90 |
| E Miles | Wreath reimbursement | £85.00 |
| LGS Services | William Eversden admin | £147.88 |
| Salaries | | 161.05 |
| Toft Peoples Hall | Room hire | 15.00 |
| Toft Peoples Hall | Room hire | 15.00 |
| LGS Services | Admin support Oct | 457.41 |
| Buchans | Grass cutting | 618.90 |
| Zurich | Insurance | 300.00 |
- Credits, including allotment rent and receipt of the precept, were noted.
- 5.2 To receive play inspection reports and consider any work required
 RESOLVED to receive Cllr Watson’s verbal report that no new works are required at this time.
- 5.3 To consider any matter which is urgent because of risk or health and safety
 RESOLVED that the Parish Council was not concerned about the insurance of the shed.
 Cllr Watson is clearing fallen twigs and branches.
 RESOLVED to note that there would be no fireworks this year due to the number of people that attend and the distancing requirements
6. **To consider any Planning or Tree works applications or related items received**
- 6.1 Planning applications
- 6.1.1 22/04143/HFUL – 72 West Street – Extension to garage to form home office
 Noted. RESOLVED to make no response.

- 6.1.2 20/03339/CONDA – Land west of 80 West Street – Submission of details required by condition 3 (Construction and Environmental management (CEMP)), 4 (Foul and surface water), 5 (Material), 6 (Landscaping scheme) and 13 (Acoustic fencing) of planning permission 20/03339/FUL
Noted for information only.
- 6.1.3 20/03757/CONDA – Land adjacent to 6 Hardwick Road – Submission of details required by condition 3A (Environmental desk study) of planning permission 20/03757/FUL
Noted for information only.
- 6.1.4 20/01919/CONDA – Land rear of 6 Hardwick Road – Submission of details required by condition 7A (Environmental desk study) of planning permission 21/01919/FUL
Noted for information only.
- 6.1.5 22/04614/HFUL – 1 Glebe Close – Single storey side and rear extension along with minor internal alterations and amendments to entrance
RESOLVED that the Parish Council is neutral and should make no comments.
- 6.2 SCDC decisions for information
- 6.2.1 22/02436/CONDC – 12 Comberton Road – Submission of details required by Condition 3 (Render details) of Listed Building Consent ref 22/02436/LBC – Condition discharged in full
- 6.2.2 22/02436/CONDA – 12 Comberton Road – As above, condition 4 (Railings and gates) – Condition discharged in full
- 6.2.3 22/02436/CONDB – 12 Comberton Road – As above, condition 5 (Roof details) – Condition discharged in full
- 6.2.4 22/04402/LBC – Coach House, Church Road – Single storey front extension – Withdrawn.
- 6.2.5 21/05397/NMA1 – 19 Mill Lane – Non-material amendment on 21/05397/HFUL to amend pitched roof material from zinc to concrete tile and external wall materials from zinc to red brick – Permission granted.
- 6.3 Tree works applications
- 6.3.1 22/1100/TTCA – 3 Farmers End – Considered between meetings - the Parish Council made no response
Noted.
- 7. Members items and reports for information only unless otherwise stated**
- 7.1 Village Maintenance
RESOLVED to note that the village maintenance works had been completed. The Parish Council may consider looking at the well and the bench on the Green at a future meeting.
The posts on the Village Green had been removed and there had been no objections.
- 7.2 Highways
Cllr Darbyshire reported:
- The cycle path opposite the golf club had been cleared.
 - The fault with water on the High Street had been rectified. The resident had started work clearing the ditch by the recreation ground.
 - The faded road markings were still outstanding.
 - The cracked pavement by the Comberton Grill had been marked up for repair.
- 7.2.1 To consider LHI bid 2022-2023 including proposal for 20 mph zone
RESOLVED to note that CCC had requested that no further bids be made for 20 mph zones.
RESOLVED to defer this item to the next meeting pending a discussion between Cllrs Miles and Darbyshire regarding the options.
RESOLVED that Cllr Collinson should investigate the costs of additional posts/equipment to move the speed signs around.

- 7.3 Toft People's Hall
Cllr Watson reported on the meeting which covered finances and bookings. A project to extend was being considered.
- 7.4 Footpaths
Nothing to report.
- 7.5 Defibrillator report
Nothing to report and all was well.
- 7.6 Birdlings liaison including resident request for information about the plans for the new development such as visitor parking/expected dates for start and end of build/as well as access etc.)
It was reported that a commercial vehicle was parking on the pavement by the junction and noted that this was on and still owned by the Developer.
- 7.7 Stagecoach No 18 Bus – to consider whether the Parish Council should take any action
The Chairman reported that he had written to the MP. Whippet Coaches are now running the service. Due to operating issues the service is not running well, with numerous cancellations. Updates are shown on Twitter. The new timetable from 14 November is to be placed on the notice board.
- 7.8 Operation Orb
RESOLVED having considered the Chairman's verbal report that a new tree (a purple beech) had been planted last Saturday on the verge by the Green and that he had written to the County Councillor regarding a replacement for another tree. This project was a collaboration with regard to planning and funding.
RESOLVED noting the Chairman's report that the King's Coronation will be on the same day as the village festival and that the Committee had asked for a Parish Council representative, to appoint Cllr Miles as the Parish Council's representative on the Committee and the Cllr Yeadon should write a letter of introduction.
- 7.9 Proposal that the Parish Council invites the Cambridge Nature Network to speak about the Natural Cambridgeshire Nature Recovery Toolkit
RESOLVED to invite the Cambridge Nature Network to attend a forthcoming meeting at their convenience.
8. Closure of meeting
RESOLVED to approve a payment of £15 for the Parish Council's Christmas Greeting in the Calendar.
RESOLVED that Cllr Yeadon should check with the Historical Society, who have the Book of Condolence, whether they are to keep it or deposit it with the CCC archives.
Condolences were expressed to the Gouldstone family on the recent loss of Pat, who was a former member of the Parish Council.
There was no further business and the meeting closed at 9.24 pm.

SignedChairmandate.
